

Ida Public Schools
3145 Prairie St
Ida, Michigan 48140

INVITATION TO BID

Ida Public Schools is currently seeking bids for the following project:

Elementary Roof Replacement

1. Scope of Work The existing E.P.D.M. roof and insulation will be removed down to the deck which is gypsum. The roof area consists of approximately 4,000 square feet. New tapered insulation and E.P.D.M. membrane will be installed to meet manufacturer's specifications. The contractor will supply a minimum ten (10) year manufacturer warranty, with a fifteen (15) year warranty as an optional bid.
2. E.P.D.M. Manufacturer The above bid is based on a Firestone or Carlisle membrane syn tec systems, total roofing warranty which includes adhesives, fasteners, fascias, and flashings.
3. Sub-Contractors A list of any sub-contractors shall be listed at time of contract awarding and all sub-contractors will be the responsibility of the contractor.
4. Labor Rates Contractor shall abide by the State of Michigan Department of Labor's prevailing wage rate. These rates must be submitted with each pay request.
5. Insurance Contractor must submit insurance certificate prior to start of project with a minimum \$500,000.00 coverage, and proof of Worker Comprehensive Insurance.
6. Contractors Qualifications Contractor shall furnish previous experiences and references to show his/her ability to complete the contract.
7. Change Orders Contractor must submit any changes to the owner in writing and have their representative verbally agree with the order before any work can proceed.

8. Payments A total of three (3) pay requests will be made with the following provisions:
 1. Payment #1 after 50% of completion, a draw of 50% of the projects cost, **(This payment cannot be paid until after July 1, 2006).**
 - B. Payment #2 after substantial completion, a draw up to 90% of contract with the owner retaining 10% until all inspections are completed.
 3. Payment #3 final 10% after any warranties are issued and inspections completed.
9. Job Work Schedule Contractor may start work the week of June 5th 2006, and will have substantial completion by August 4th 2006.
10. Job Clean-up Contractor will be responsible to maintain a clean and safe work area at all times. The placement of any waste containers will be okayed by the owner.
11. Any permits or additional drawings will be the responsibility of the contractor.
12. All Bid Proposals shall be accompanied by the sworn statement in accordance with MCL 380.1267, disclosing any familial relationship that exists between the owner(s) or any employee of the Bidder and any member of the school board or the superintendent of Ida Public Schools. Bid proposals that do not include this sworn and notarized disclosure statement shall not be accepted..
13. Contractor shall not employ, and shall not subcontract with a subcontractor of any degree that employs, an individual required to be registered under Article 2 of 1994 PA 295, as amended, who will be assigned to work within a student safety zone, as that term is defined in 1994 PA 295, as amended. Further, any and all personnel of the contractor, or any subcontracted personnel thereof of any degree, assigned to regularly and continuously work under contract in any of the Owner's schools shall be produced for fingerprinting and identified by name, in writing, upon execution of this Agreement or as soon thereafter as they are identified, so that the Owner may request from the Criminal Records Division of the Department of State Police (1) a criminal history check and (2) a criminal records check thru the Federal Bureau of Investigation on those individuals and receive from the Department of State Police reports concerning the same. The contractor shall pay the cost of each criminal check performed related to this Agreement or any subcontract to this Agreement of any degree. Neither the contractor nor subcontractor thereof of any degree shall assign to the Owner's Project any individual, to regularly and continuously work under contract in any of the Owner's schools if the reports on any individual's criminal history or criminal records check have not been received or if those checks would disclose or do

disclose that individual has been convicted of a “listed offense” as that term is defined in Section 2 of the Sex Offenders Registration Act, 1994 PA 295, as amended, or which disclose that individual has been convicted of a felony other than a “listed offense” unless the Superintendent and the Board of the Owner each specifically approve of the work assignment in writing. Additionally, the contractor agrees that it shall not assign any of its employees, and agents or other individuals to preform, and shall not permit any of its subcontractors to assign personnel to perform, any services under this Agreement where such individuals would regularly and continuously work in the school district’s facilities or program sites if such person has been convicted of any of the following offenses:

1. Any “listed offense” as defined under Section 2 of the Sex Offenders Registration Act, MCL 28.722; or
2. Any felony other than “listed offenses”, provided that with prior written approval of the Superintendent of the school district and of its Board, an individuals regularly and continuously providing services under this Agreement at the school district facilities or program sites may be permitted to preform such services when, in the sole judgement of the Superintendent and Board, such individual’s presence will not pose a danger to the safety or security of the school district’s students or employees; or
3. Any offense that would, in the judgement of the Board, create a potential risk to the safety and security of students served by the school district or employees of the school district; or
4. Any offense enumerated in Section 1535a (1) or 1539b of the Revised School Code, MCL 380. 1535a (1) or MCL 380. 1539b; or
5. Any offense of a substantially similar enactment of the United States or aother State.

Any personnel of the contractor or of the subcontractors thereof of any degree that have been charged with any of the above-referenced crimes shall immediately report that circumstance to the Owner’s superintendent and shall not be permitted to work in any of the schools of the Owner during the pendency of the prosecution associated with such charge(s). The Owner reserves the right to refuse contractor’s assignment of any individual, agent or employee of the contractor or subcontracted personnel of any degree to render services under this Agreement where the criminal history of that individual (including any pending charges) indicate, in the school district’s judgment, unfitness to perform services under this Agreement. Violation of the above by the contractor or a subcontractor shall be a basis for immediate termination of this Agreement. The contractor shall require language similar to the above in all of its agreements and/or contracts with its consultants, subcontractors, suppliers and materialmen of any degree.

Please mark your bid **Elementary Roof.**

Bids are due in the Superintendent's office by 3:00 p.m. on Friday April 21, 2006 with possible awarding of contract at the April 24th Building and Grounds Committee meeting.

Please contact Ed Wylie, Maintenance Supervisor, for any on site inspection, or for any additional information at (734) 269-3110.

Ida Public Schools reserves the right to accept or reject any and all bids that are not in the best interest of the school district.

Ida Public School
3145 Prairie St
Ida, Michigan 48140

INVITATION TO BID

February 1, 2006

Ida Public Schools is currently seeking bids for the following projects:

High School Entrance Doors

1. Scope of work Remove the existing steel doors from the three (3) north elevations of the high school. Replace with new Kawneer Paneline Panic 350 doors and frames. Each opening will have two (2) pairs of doors with sidelites, no center mullion in each pair of doors, clear anodized aluminum and clear safety glass. Owner will furnish door cylinders to match existing keys.
2. Sub-Contractors A list of any sub-contractors shall be submitted at time of awarding of the contract.
3. Labor Rates Contractor shall abide by the State of Michigan Department of Labor's prevailing wage rate. These rates must be submitted with each pay request.
4. Insurance Contractor must submit insurance certificate prior to start of project with a minimum \$500,000.00 coverage, and proof of Worker Comprehensive Insurance.
5. Contractor Qualifications Contractor shall furnish previous experiences and references to show his/her ability to complete the contract.
6. Change Orders Contractor must submit any changes to the owner in writing and have the owner representative verbally agree with the change before any work can proceed.
7. Payment Schedule A total of three (3) pay requests will be made with the following provisions:
 1. Payment #1 after 50% of completion, a draw of 50% of the total. **(This payment cannot be paid before July 1, 2006).**
 - B. Payment #2 after substantial completion, a draw of up to 90% of the total with the owner retaining 10% until all inspections are completed.
 3. Payment #3 final 10% after owner has inspected and accepted the work.

9. Job Work Schedule Contractor may start work after June 12, 2006, with final competition by August 7, 2006.
10. Job Clean-up Contractor will be responsible to maintain a clean, and safe work area at all times. All demolition material shall be removed from site on a daily basis.
11. Building Security Contractor will secure the building entrance at the end of each work day.
12. All Bid Proposals shall be accompanied by the sworn statement in accordance with MCL 380.1267, disclosing any familial relationship that exists between the owner(s) or any employee of the Bidder and any member of the school board or the superintendent of Ida Public Schools. Bid proposals that do not include this sworn and notarized disclosure statement shall not be accepted.
13. Contractor shall not employ, and shall not subcontract with a subcontractor of any degree that employs, an individual required to be registered under Article 2 of 1994 PA 295, as amended, who will be assigned to work within a student safety zone, as that term is defined in 1994 PA 295, as amended. Further, any and all personnel of the contractor, or any subcontracted personnel thereof of any degree, assigned to regularly and continuously work under contract in any of the Owner's schools shall be produced for fingerprinting and identified by name, in writing, upon execution of this Agreement or as soon thereafter as they are identified, so that the Owner may request from the Criminal Records Division of the Department of State Police (1) a criminal history check and (2) a criminal records check thru the Federal Bureau of Investigation on those individuals and receive from the Department of State Police reports concerning the same. The contractor shall pay the cost of each criminal check performed related to this Agreement or any subcontract to this Agreement of any degree. Neither the contractor nor subcontractor thereof of any degree shall assign to the Owner's Project any individual, to regularly and continuously work under contract in any of the Owner's schools if the reports on any individual's criminal history or criminal records check have not been received or if those checks would disclose or do disclose that individual has been convicted of a "listed offense" as that term is defined in Section 2 of the Sex Offenders Registration Act, 1994 PA 295, as amended, or which disclose that individual has been convicted of a felony other than a "listed offense" unless the Superintendent and the Board of the Owner each specifically approve of the work assignment in writing. Additionally, the contractor agrees that it shall not assign any of its employees, and agents or other individuals to perform, and shall not permit any of its subcontractors to assign personnel to perform, any services under this Agreement where such individuals would regularly and continuously work in the school district's facilities or program sites if such person has been convicted of any of the following offenses:

1. Any “listed offense” as defined under Section 2 of the Sex Offenders Registration Act, MCL 28.722; or
2. Any felony other than “listed offenses”, provided that with prior written approval of the Superintendent of the school district and of its Board, an individuals regularly and continuously providing services under this Agreement at the school district facilities or program sites may be permitted to preform such services when, in the sole judgement of the Superintendent and Board, such individual’s presence will not pose a danger to the safety or security of the school district’s students or employees; or
3. Any offense that would, in the judgement of the Board, create a potential risk to the safety and security of students served by the school district or employees of the school district; or
4. Any offense enumerated in Section 1535a (1) or 1539b of the Revised School Code, MCL 380. 1535a (1) or MCL 380. 1539b; or
5. Any offense of a substantially similar enactment of the United States or another State.

Any personnel of the contractor or of the subcontractors thereof of any degree that have been charged with any of the above-referenced crimes shall immediately report that circumstance to the Owner’s superintendent and shall not be permitted to work in any of the schools of the Owner during the pendency of the prosecution associated with such charge(s). The Owner reserves the right to refuse contractor’s assignment of any individual, agent or employee of the contractor or subcontracted personnel of any degree to render services under this Agreement where the criminal history of that individual (including any pending charges) indicate, in the school district’s judgment, unfitness to perform services under this Agreement. Violation of the above by the contractor or a subcontractor shall be a

Please mark your bid **High School Doors**.

Bids are due in the Superintendent’s office by 3:00 p.m. on Friday April 21, 2006 with possible awarding of contract at the April 24th Building and Grounds Committee meeting.

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